

4. Program Schedule:

- November 11
 - Send emails out
 - If yes send out second email and let Melanie know
- December 5 or 6
 - Go buy wrapping paper, bags, ribbon, paper
- December 7
 - Wrap presents in ELA class
- December 10
 - Last day to get presents from organizations
- December 11
 - Tentatively another date to finish wrapping presents
- December 14
 - Presents must be delivered to Carries Kids
 - Sooner if possible